Te Awamutu Bible Chapel (TABC) Privacy Procedures

Procedure for Collection of Information

When possible use the TABC Privacy Policy to assess the requirements for discloser when collecting private information. You can use the condensed version of our statement below when applicable.

Privacy Policy Statement

We collect personal information from you, including information about your:

- Name
- Contact information
- Health requirements when applicable
- Computer or network

We collect your personal information in order to:

- Provide a church wide directory
- Keep our children and youth safe

Besides our staff, we share this information with:

Church Ministry Leaders in order to ensure the safety of those in our care.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at

frank@tabiblechapel.org.nz,

or 07 871 8667, or 110 Chapel Drive, Te Awamutu.

Options

This can be reduced to the specific information being collected if required

Some examples:

By submitting this card you understand that the Te Awamutu Bible Chapel will store your information in a secure database, used to communicate with you and help you connect with our community. The information will not be available to any external parties.

The information disclosed will be stored securely and used only for the safety of your child or youth whilst in our care.

Photos/Videos/Artwork

Any photos/video/artwork used in a public domain will require the consent form to be completed before being used

1	1 Initials	updated 20 th May 20	20