

Trailer Policy

Church Trailer Use

* Booking for the trailer will need to be made through the church office
* Trailer keys to be collected from the church office and must be returned as soon as practicable following use.
* The keys will only be available to the approved driver
* Drivers must be a person 25 years of age or having full license for more than three years.
* The tow vehicle is to have a current WOF
* The tow vehicle is to have appropriate tow rating for the expected loads
* The driver is responsible to check WOF and registration are current.
* Trailers are not to be towed further than 2 hours travel time from Te Awamutu.
* The driver will ensure that the trailer is left in a clean and tidy condition with all rubbish removed and any spills or dirt cleaned from the floor and surfaces.
* All road rules will be followed
* Any traffic offences incurred are the responsibility of the driver of the vehicle at the time the offence occurred.
* The driver may be responsible for the costs involved in the event of accidental damage
* Refer to the TABC Trailer Procedures for the operating instructions

# Declaration

I have read over and understood the trailer policy and agree to the responsibilities outlined.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact no. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_

Registration \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Driver’s License no. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Destination ­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Return Date/Time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PTO for Check Out List

# Trailer Check Out List

## Vehicle tow ratings as listed on towbar

Unbraked \_\_\_\_\_\_\_\_\_\_\_\_\_ kgs

## Lights

Brake lights □ Return □

Indicators □L □R Return □L □R

Park Lights □ Return □

## Tyres

Tread □ Return □

## Connections

Light Connector □ Return □

Padlock □ Return □

Key □ Return □

D Bolt □ Return □

Chain □ Return □

NOTES:

Checked out by*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* Checked in by*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*